

Information Requested

De: \$Scottish Widows Email Output, Mailbox (VSCEmailOutput@scottishwidows.co.uk)

Para: ian.mcinnnes@yahoo.com.mx

Fecha: martes, 5 de abril de 2016 10:06 GMT-5

PLEASE NOTE THAT THIS MAILBOX IS NOT MONITORED FOR RESPONSES

Dear Mr Mcinnnes,

Thank you for your recent telephone enquiry. As requested, I can confirm that I have attached the following information regarding the aforementioned policy:

- Identification and verification form

We will need 1 document confirming proof of name, 1 document confirming proof of age and 1 document confirming proof of address. Please find in the above form a list of documents you can send in for name and address as well as this, we will need a certified copy of your birth certificate.

To certify a document, here is a list of people who can certify your documents.

Employee of a UK registered bank or other UK registered and regulated financial institution, including an employee of Scottish Widows.

Financial Adviser or Broker regulated in the customer's country of residence by the country's primary financial regulator

Lawyer/Attorney or Notary Public (either UK based or in the country of residence of the customer)

- Certified or Chartered Accountant (either UK based or in the country of residence of the customer)
- In relation to members of the British Armed Forces based abroad only, an officer in the forces.

To certify a copy, 1 of the above people will need to see the original, make a copy and then include the below requirements on this copy.

- Full name and address of the person certifying the documentation

- The position or status of the person certifying the documentation
- Dated and signed by the person certifying the documentation
- Marked as 'original seen'
- All documentation and certification details MUST be clear and legible
- Applicants are not be permitted to certify their own evidence
- In situations where a good photographic evidence of identity cannot be achieved, the copy should be certified as providing a good likeness of the applicant.

Then please send in the certified copy to us attached with a covering letter stating your policy number and confirmation, this is in order for you to take your pension benefits. If you don't send this within 30 days of the appointment then the request will be closed.

Should you require any additional information, please contact our office.

Kind Regards,

Gary Knox

Returning A Completed Form?

Your completed paperwork may be returned to us via fax, email or post. If you are to return information via email, we request that any associated forms are attached as a scanned PDF document and the relevant policy number quoted within the subject header to ensure that it is processed correctly. Please note that in cases where an original document or certified copy is required that these may only be received via post.

Post:	Scottish Widows PO Box 902, 15 Dalkeith Road, Edinburgh, EH16 5BU
Email:	ipc.aftersales@scottishwidows.co.uk
Fax	0131 662 4053

Looking For More Information?

Should you require any additional information, please contact our offices directly. Our lines are available Monday to Friday (8.00am – 6.00pm) and Saturday (9.00am – 12.30pm).

Life and Pensions	03457 166 777
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Online Services

Scottish Widows also features a range of product information and literature through our website www.scottishwidows.co.uk. For further information, please speak to one of our trained consultants on the above contact number.

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Scottish Widows Services Limited, Co No.SC189975 is registered in Scotland, Registered Office at 69 Morrison Street, Edinburgh, EH3 8YF

*** WARNING : This message originates from the Internet ***



Individual Identification and Verification Form.pdf
44.7kB